

SCHOOL COMMITTEE  
HULL PUBLIC SCHOOLS  
HULL, MA 02045

SCHOOL COMMITTEE MINUTES  
TUESDAY, MAY 29, 2007

SCHOOL COMMITTEE MEMBERS

Kevin Richardson, Chair (present)  
Kristen Evans, Vice Chair (present)  
Stephanie Peters, Secretary (present)  
Catherine Bowes, Member (present)  
Marianne Harte, Member (present)

STAFF MEMBERS PRESENT

Paula Delaney, Superintendent  
Maria Hortaridis, Director of Finance  
David Twombly, Director of Operations  
Maureen Robishaw, Secretary to the Superintendent  
Margaret Ollerhead, Policy Coordinator

1.0 Call to Order

The meeting was called to order by Dr. Paula Delaney at 7:00 p.m. at Hull High School in the Second Floor Exhibition Room, 180 Main Street with the Salute to the Flag. A moment of silence was requested for Joseph Connolly who passed away on May 25, 2007. Mr. Connolly was a custodian in the Hull Schools for many years.

Dr. Delaney requested nominations for School Committee Chair.

**Motion:** Kristen Evans                      **Second:** Catherine Bowes

Moved to nominate Kevin Richardson as Chair.

**Vote:** 4-0-1 (Kevin Richardson)

The meeting was turned over to Mr. Richardson who asked for nominations for Vice Chair.

**Motion:** Catherine Bowes                      **Second:** Stephanie Peters

Moved to nominate Kristen Evans as Vice Chair

**Vote:** 4-0-1 (Kristen Evans)

Mr. Richardson asked for nominations for Secretary.

**Motion:** Kristen Evans                      **Second:** Catherine Bowes

Moved to nominate Stephanie Peters as Secretary

**Vote:** 4-0-1 (Stephanie Peters)

2.0 Approval of Agenda

Kevin Richardson requesting removing Item 7.1 Representative Garrett Bradley to later in the agenda (when Representative Bradley arrives at the meeting) and postponing Item 7.2 Student Awards until the next Committee meeting.

**Motion:** Catherine Bowes      **Second:** Stephanie Peters

Moved to approve the School Committee agenda with changes.

**Vote:** 5-0-0

3.0 Input from Public on Agenda Items

None

4.0 Student Representative Report

Melissa Striglio, Principal Advisory Committee Member, reported on the following items:

- Last day for seniors was May 25<sup>th</sup>
- Senior final exams are scheduled for May 29 through June 1st
- Final exams for grades 9, 10 and 11 will be held on June 11 through June 14
- Senior prom will be on June 4<sup>th</sup> at Lombardo's in Randolph
- High School graduation is scheduled for Sunday, June 10<sup>th</sup> at the South Shore Music Circus
- US History II students are taking a pilot MCAS test on May 31<sup>st</sup>
- Spring sports have ended
- Boosters Club annual sports award night will be on May 30<sup>th</sup> at Hull High School auditorium
- National Honor Society's induction ceremony was Thursday, May 24<sup>th</sup>
- Academic Awards will be on May 31<sup>st</sup>
- Five high school students represented Hull at the 2007 Congressional Arts Competition
- Hull High School Chorus sang the National Anthem at the start of the Brockton Rox Baseball Game on May 26<sup>th</sup>

5.0 Hull Teacher Association Representative's Report

Deborah McCarthy, HTA President:

- Congratulated Catherine Bowes on her reelection to the School Committee
- Welcomed Marianne Harte as the new member of the School Committee
- Acknowledged James Canavan, previous School Committee Member for his commitment to the betterment of the children of Hull. On behalf of the HTA she offered respect and admiration to Mr. Canavan.
- Stated that the last Jacobs School Health & Safety meeting for this year will be June 5<sup>th</sup>
- Stated she had received a memo from David Twombly that she will share with the Health & Safety Committee that all steps and actions from the Department of Health have been implemented
- Recognized HTA members, Susan Perry, Joseph Sullivan, Janet Scribner, Joanne McDonough and Joan Cahalane on their upcoming retirement
- Thanked Committee member Catherine Bowes for the forum on parental involvement that was held prior to the May 14<sup>th</sup> School Committee meeting
- Inquired if the last three days of classes at Jacobs School would be half days to give teachers time to pack
- Inquired if high school students could help Jacobs School teachers with packing of classroom items.

Stephanie Peters asked Debbie McCarthy to provide a list of things teachers have done this year in order for School Committee to recognize these teachers.

6.0 Approval of Minutes

**Motion:** Stephanie Peters

**Second:** Catherine Bowes

Moved to approve the January 28, 2007 School Committee Budget Workshop minutes as presented.

**Vote:** 5-0-0

**Motion:** Kevin Richardson

**Second:** Kristen Evans

Moved to approve the January 28, 2007 School Committee Executive Session minutes as presented.

**Vote:** 5-0-0

**Motion:** Kristen Evans

**Second:** Stephanie Peters

Moved to approve the March 15, 2007 Hull School Committee and Hull Teachers Association Negotiation Minutes as presented.

**Vote:** 5-0-0

**Motion:** Stephanie Peters

**Second:** Kevin Richardson

Moved to approve the April 27, 2007 Budget Subcommittee minutes as presented.

**Vote:** 5-0-0

**Motion:** Stephanie Peters

**Second:** Catherine Bowes

Moved to approve the May 14, 2007 School Committee minutes with the following change:

- Add **Emily Rosado's** name to the second line of Item 7.5 on page three.

**Vote:** 5-0-0

## 7.0 Business Items – Superintendent

### 7.3 Chartwells

Patricia Collins, Food Service Manager, presented budget projections for the FY08 lunch program. She discussed lunch price increases of .05, .10, and .15 stating that even with an increase in the cost of lunches the profit for next year still comes out to a deficit. Some of the possible reasons for this could be:

- Enrollment is expected to be flat
- Jacobs School participation drop off is 5%
- Participation is factored at 2% increase
- 3% increase in product costs due to Jacobs School renovation project
- Will be switching to soy butter replacing our free commodity of peanut butter
- Labor increase projected at 3% due to minimum wage increase and merit increases
- Direct costs increase projected at 1%

School Committee discussed:

- Current lunch prices
- Lunch prices with an increase
- Gas prices
- Transporting food to Jacobs School
- Management fee
- Cutting labor costs
- Public relations campaign at the end of next year for Jacobs School

School Committee requested that the principals communicate to parents about the lunch prepayment program.

**Motion:** Kristen Evans

**Second:** Stephanie Peters

Moved to increase lunch prices by \$ .15 at all three schools for FY08.

**Vote:** 5-0-0

The new cost of lunches beginning September 2007 will be:

L.M. Jacobs School \$2.00

Memorial Middle School \$2.25

Hull High School \$2.25

#### 7.5 Grade Six Field Trip

Dr. Delaney noted that in the School Committee packet was a field trip request indicating the sixth grade students would be staying overnight at Bumpkin Island. That has changed and students will be going only during the day. She asked Andrew Stephens, Memorial School Principal to discuss this.

Andrew Stephens, Memorial School Principal stated that more planning is needed for this overnight trip and the aim is for next school year. Sixth grade students will walk to A Street pier and take a boat over to Bumpkin Island. One half of the sixth grade class will go on June 11<sup>th</sup> and the other half of students will go on June 12<sup>th</sup>. Science curriculum is the primary focus during this field trip. Students will also learn team building and participate in hands on activities.

Stephanie Peters requested Heather Hughes, Memorial School Science Teacher and some of the students attending this field trip to make a presentation at a future School Committee meeting.

#### 7.1 Representative Garrett Bradley

Representative Bradley presented an overview of the state budget. Some of the areas he discussed were:

- Local aid resolution
- Five year reallocation budget plan
- Lottery sales are down
- Chapter 70 numbers
- Capital gains
- Construction / housing sales are down

Representative Bradley responded to questions from School Committee.

#### 7.6 Transition Plans for Phase II of Jacobs Construction Project

Dr. Delaney presented and discussed information on the following areas related to Jacobs School phase II transition:

- Location of students
- School hours
- Pre-school students new location at Hull High School
- Staff supervision
- Breakfast and lunch information
- Technology issues
- Delivery of supplies during the summer for Jacobs School
- Walk-through at Jacobs School
- Packing and moving
- Logistics of the move will be overseen by PMA

Dr. Delaney also discussed a schedule prepared by David Twombly on the Jacobs School move. She noted this schedule is very clear and accurate.

Kristen Evans noted that it is imperative for teachers to mark all sides of boxes to be moved. David Twombly reminded teachers to make sure labels are attached to all boxes and personal items should be brought home during the summer.

Kristen Evans requested Dr. Delaney to coordinate with Deborah McCarthy, HTA President for high school students to volunteer to help Jacobs School teachers with packing of classroom items.

Dr. Delaney suggested having half days at Jacobs School for the last two or three days to give teachers enough time to pack classroom items.

**Motion:** Catherine Bowes

**Second:** Marianne Harte

Moved that Jacobs School have early release days on Monday, June 18, Tuesday, June 19 and Wednesday, June 20, 2007. Students would be dismissed at 11:30 a.m. and no lunches would be served.

**Vote:** 5-0-0

#### 7.7 Middle School Mathematics

Memorial School Assistant Principal Lynda Feeney, discussed the following areas regarding the mathematics program for 2006 – 2007 and 2007 – 2008 at the Memorial School:

- Quizzes
- Tests
- Error logs for homework
- Star Math assessments
- End of unit assessments
- Formalize collection of end of unit assessments
- MCAS review
- MCAS questions – short answer / open response
- Study Island
- Terra Nova assessment
- Professional development for teachers

Ms Feeney also presented the guidelines for the selection of the eighth grade mathematics book as follows:

- Meetings began in December 2006
- Teachers, administrators, and parents on committee
- Current status of Memorial School textbooks
- What books were evaluated for the new eighth grade textbook
- Teachers working together on strengthening vertical teaming for the mathematics department
- School Council involvement
- May 2007 selection and recommendation of Prentice Hall Algebra 1 textbook for School Committee approval

School Committee discussed:

- Developing internal assessments
- Children with disabilities
- Cost of Prentice Hall Textbooks
- Teacher training
- Teacher dialog between grade level and between schools

Stephanie Peters requested Dr. Delaney email the final cost of Prentice Hall Algebra books to the Committee.

**Motion:** Stephanie Peters

**Second:** Catherine Bowes

Moved to approve / adopt the Prentice Hall Algebra 1 2007 edition for the eighth grade Memorial School students beginning September 2007.

**Vote:** 5-0-0

#### 7.4 Presentation by PHI Students

Dr. Delaney said that the PHI Students are having some technology difficulties and she requested postponing this item until the next meeting.

#### 7.8 Move-Up Day

Dr. Delaney said that all schools would have move-up day on June 4<sup>th</sup>. This schedule included all students visiting the classroom and the school they would be attending next year.

#### 7.9 Other Issues

In response to a question, Dr. Delaney stated that Hull Public Schools does not receive Chapter 74 funds. Schools having a full comprehensive vocational program receive Chapter 74 funds.

#### 7.10 Future Agenda Items

Dr. Delaney said the following items would be on the June 11<sup>th</sup> agenda:

- Student Awards
- Heather Hughes, Memorial School Teacher
- PHI students

Kristen Evans requested the attendance policy also be placed on the next agenda for discussion.

#### 8.0 New Business

Kevin Richardson requested a Budget Workshop on June 4<sup>th</sup> from 4:00 p.m. – 6:00 p.m. at the Superintendent's Office. He also suggested a School Committee retreat on Friday, July 6<sup>th</sup> meeting with the Superintendent in the morning and the administrators in the afternoon. Mr. Richardson said he would check with administrators regarding this date and report back at the next meeting.

#### 9.0 School Committee Policy Issues

**Motion:** Stephanie Peters                      **Second:** Catherine Bowes

Moved to approve Policy JLF-R Student Welfare Regulations for third reading / adoption.

**Vote:** 5-0-0

**Motion:** Stephanie Peters                      **Second:** Catherine Bowes

Moved to approve Policy JRA-R Student Records for third reading / adoption.

**Vote:** 5-0-0

#### 10.0 Old Business

##### 10.1 Superintendent's Contract

Kevin Richardson said that at the March 26<sup>th</sup> meeting School Committee voted to appoint Dr. Kathleen Tyrell as the Superintendent of Schools effective July 1, 2007 subject to successful negotiations. Negotiations have been completed and the contract has been signed by Dr. Tyrell.

**Motion:** Kevin Richardson                      **Second:** Stephanie Peters

Moved to accept the terms of Dr. Kathleen Tyrell's contract and authorize the Chair to sign the contract on behalf of the Committee.

**Vote:** 5-0-0

##### 10.2 Community Outreach Meeting

Catherine Bowes shared with Committee members the information from parents, teachers and community members discussed at the Community Outreach meeting on May 14<sup>th</sup>. She requested Dr. Delaney to share this information with the Principals and asked Debbie McCarthy to share with the HTA

members. Ms. Bowes said she would summarize these notes and include them in the next packet as minutes.

Stephanie Peters suggested that at the July retreat the Committee identify key goals from information received at the Community Outreach forum and also from the surveys sent to parents whose children attend school outside of Hull.

Cathy Bowes asked the Principals to ask parents and faculty if they have any topics for discussion at the upcoming Community Outreach meetings. She suggested the information be emailed to Committee members.

#### 10.3 Jacobs School Condition Update

Dr. Delaney said that on Friday, May 25<sup>th</sup> the fire alarm went off at the Jacobs School due to a dust issue.

Debbie McCarthy, HTA President asked if the Jacobs School air quality report had been received. Superintendent responded that it had not been received.

Stephanie Peters requested holding a forum or sending home to Jacobs School parents all information pertaining to the Jacobs School move.

#### 12.0 Correspondence to and Comments from School Committee Members

Kevin Richardson said School Committee members had received a letter from a group of parents regarding the theatre program for 2007 – 2008. He said that no decision has been made on this item. Dr. Delaney noted that there was some flexibility in the budget because new staff is still being hired and there is a possibility of some money being available for the theatre arts program.

Parents Frances Troy, Kathy Carroll, Denise Gallagher, and Robert Bright spoke in favor of the theatre arts program. Student Vincent Bregoli stated he looked forward to going to the drama program.

#### 10.4 Subcommittee Updates

- Building Committee

Catherine Bowes reported that bids have been put out for the replacement of the high school roof. She also noted that the Jacobs School construction is ahead of schedule and on budget.

- Budget Subcommittee

Kevin Richardson said a discussion of projecting final costs to finish the year was discussed at the last meeting.

- Athletic Subcommittee

None

- Negotiations Subcommittee

Kristen Evans said the next HTA negotiations meeting is scheduled for June 7<sup>th</sup> at 6:00 p.m.

Kristen Evans stated that she thinks it is important that the Chair serve on the HTA negotiations. Kevin Richardson volunteered to replace James Canavan as a School Committee member on the HTA negotiations.

- Reorganization of negotiations subcommittees
  - Hull Teachers Association  
Kevin Richardson volunteered to be on this Subcommittee
  - School Secretaries  
Marianne Harte volunteered to be on this Subcommittee
  - School Custodians  
Marianne Harte volunteered to be on this Subcommittee

Stephanie Peters requested Dr. Delaney to ask Attorney Toomey for estimated legal costs for upcoming HTA, secretaries, and custodian's negotiations

- Donaldina Gately Memorial Committee  
Dr. Delaney said that Roger Tirrell is working on the portrait of Donaldina Gately.

11.0 Approval of Warrants

**Motion** Catherine Bowes                      **Second:** Stephanie Peters

Moved to approve the school warrants as presented.

**Vote:** 5-0-0

12.0 Correspondence to and Comments from School Committee Members

Stephanie Peters asked about Memorial School Assistant Principal search. Lynda Feeney responded that there were six solid candidates and all have been interviewed. She said she is hoping to recommend a candidate to Dr. Delaney within the next week.

Stephanie Peters inquired about redoing the Superintendent's evaluation tool, which would include Dr. Tyrell in this process.

13.0 Executive Session

14.0 Adjournment

**Motion:** Kevin Richardson                      **Second:** Kristen Evans

Moved to go into Executive Session at 9:35 p.m. for the purpose of discussing strategies related to collective bargaining and litigation and not to return to Open Session.

**Roll Call Vote:** AYES: Catherine Bowes, Stephanie Peters, Marianne Harte, Kevin Richardson and Kristen Evans.